



INVITATION TO REGISTER ON MUNICIPAL DATABASE

Harry Gwala District Municipality invites suitable registered and professional service providers to register in municipal supplier database. Registered suppliers are also encouraged to re-register and update company information. For a company to qualify to be duly registered it must comply with applicable legislation. Application for registration should be accompanied by the following documents:

- Certified copy of, CK 1 & CK 2 forms for Close Corporations; CM [3] documents for PTY or PTY (Ltd) companies, certified copy of ID document for Sole Proprietor, copy of Partnership Agreement for Partnerships and copy of Trust Document for Trusts
- Certified copies of Identity documents of directors/owners/members/ shareholders
- Original Tax Clearance Certificate
- Company Profile
- C I D B Registration for construction (if applicable)
- Certified copy of BBBEE Certificate
- Proof of Banking Details (Attach an original cancelled cheque or stamped letter from the bank, verifying the banking details or bank statement)
- Value Added Tax (VAT) Registration Certificate (if applicable)
- Any other relevant registration certificate pertaining to your business

The supplier registration forms can be collected from the reception at Harry Gwala District Municipality Main Office, Ixopo and are also available on our website: www.harrygwalmunicipality.gov.za.

Applications must be placed in a sealed envelope marked "**APPLICATION FOR REGISTRATION ON MUNICIPAL DATABASE OF SERVICE PROVIDERS**" and must be delivered to the Municipal Offices on 40 Main Street, Ixopo, 3276. Applications can also be posted to the attention of The Supply Chain Management Unit, Private Bag X501, Ixopo, 3276.

Mrs AN. Dlamini

Municipal Manager